



NORTH CAROLINA
Department of Transportation

Division of Highways SPSF Advertisement & Procurement

July 27, 2023

Connecting people, products and places safely and efficiently with customer focus, accountability and environmental sensitivity to enhance the economy and vitality of North Carolina

BACKGROUND

NCGS § 136-28.10 – Highway Fund & Highway Trust Fund Small Project Bidding (SPSF Legislation)

- *“...increase the outsourcing of professional services for Highway Fund and Highway Trust Fund projects to Small Professional Services Firms”*
- *“...may identify professional services likely to attract increased participation by Small Professional Services Firms and restrict the solicitation and award to those firms, and any award of these contracts shall be through the Qualification Based Selection (QBS) process”*

DOH SPSF Procurement

- Signed Policy and Procedures linked under PSMU's site
- Statewide LSC Contract which can be utilized by
 - Divisions 1-14
 - Central Units
- Advertisement
 - Early September
 - Prime must be SPSF certified
 - Prime must provide Project Manager
 - Prime must be in Responsible Charge
- Consultant evaluations
- Selection Parameters (to be discussed on next slide)

Discussion Points

Minimum Required Prequalification Codes included in advertisement

00024 BRIDGES – SPANS UNDER 200’

00032 CATEGORICAL EXCLUSIONS

00201 RURAL ROADWAY DESIGN

00269 URBAN ROADWAY DESIGN

00270 UTILITY COORDINATION

00434 TIER II-COMPLETE HYDROLOGIC & HYDRAULIC DESIGN

00026 CAPACITY ANALYSIS – LEVEL 1

00036 COMMUNITY IMPACT ASSESSMENT/INDIRECT & CUMULATIVE EFFECTS

00059 ECOLOGICAL & BIOTIC COMMUNITY STUDIES

00247 TRAFFIC MANAGEMENT PLAN – LEVEL 3 AND 4

Discussion Points

Minimum Required Prequalification Codes included in advertisement

00070 EROSION CONTROL & SEDIMENT CONTROL DESIGN

00155 PAVEMENT MARKING PLANS

00171 PUBLIC INVOLVEMENT

00026 CAPACITY ANALYSIS – LEVEL 1

00097 GUIDE SIGN DESIGN – CONVENTIONAL ROADS

00098 GUIDE SIGN DESIGN – EXPRESSWAYS AND FREEWAYS

00243 THREATENED AND ENDANGERED SPECIES SURVEY & STUDIES

00280 WETLAND AND STREAM DELINEATION

00199 ROUTE LOCATION SURVEYS

00235 SUE

00092 GPS

An orange geometric pattern consisting of various triangles and polygons, creating a low-poly effect, located at the bottom of the slide.

Discussion Points

Selection of Team

- A majority of services on these contracts are expected to be delivered by a SPSF firm on the team (includes SPSF Prime)
- Diverse Teaming is highly encouraged

Discussion Points

Number of teams a firm can be on

- 4 teams with – 1 as a SPSF Prime Consultant, 3 as a SPSF Subconsultant
- 4 teams as a Subconsultant

NCDOT Oversight & Monitoring

- Team Utilization
- Project Assignment
- Contract Expenditures
- Annual Reporting